

KEYBOARD SUPPORT

The listed shortcuts are mapped to keys on a keyboard with a functional layout for US English.

Shift + F1 – View keyboard shortcuts

Global Navigation

Shortcut	
Ctrl + K	Open the Quick Navigation dialog
Down Arrow	Set focus to the item below the current item in the search results
Up Arrow	Set focus to the item above the current item in the search results
Tab	Jump to the next category in the search results
Shift + Tab	Jump to the previous category in the search results
Enter	Open the current item

Tables and Lists

Shortcut	
Down Arrow	Toggle focus from the filter to the first item. Set focus to the item below the current item.
Up Arrow	Toggle focus from the first item to the filter. Set focus to the item above the current item.
Shift + Up Arrow	Toggle the selection of the current item and move to the item above
Shift + Down Arrow	Toggle the selection of the current item and move to the item below
Spacebar	Toggle the selection of the current item
Esc	Deselect all selected items. Set focus to the filter.
Equal Sign	Expand or collapse the current item
Enter	Open the current item
Left Arrow	Show the Details sidebar
Right Arrow	Hide the Details sidebar
Delete	Delete the current item

Dashboard

Shortcut	
Ctrl + Enter	Save widget
Alt + Insert Ctrl + Alt + N	Open the Add widget menu
Alt + Shift + N	Create new dashboard
Shift + Left Arrow	View previous dashboard
Shift + Right Arrow	View next dashboard
Shift + Down Arrow	Open dashboards list
Left Arrow	Select the widget to the left of the current widget
Right Arrow	Select the widget to the right of the current widget
Down Arrow	Select the widget below the current widget
Up Arrow	Select the widget above the current widget
E	Toggle the menu for the selected widget
Esc	Deselect widget
Alt + Shift + R	Refresh all widgets

Quick Notes Widget

Shortcut	
Ctrl + Alt + T	Toggle preview. Use this shortcut in any Quick Notes widget on a dashboard.