

KEYBOARD SUPPORT

The listed shortcuts are mapped to keys on a keyboard with a functional layout for US English.

Shift + F1 — View keyboard shortcuts

Global Navigation

| Shortcut | |
|-------------|--------------------------------------------------------------------|
| ⌘ + K | Open the Quick Navigation dialog |
| Down Arrow | Set focus to the item below the current item in the search results |
| Up Arrow | Set focus to the item above the current item in the search results |
| Tab | Jump to the next category in the search results |
| Shift + Tab | Jump to the previous category in the search results |
| Return | Open the current item |

Tables and Lists

| Shortcut | |
|---------------------------|-----------------------------------------------------------------------------------------------|
| Down Arrow | Toggle focus from the filter to the first item. Set focus to the item below the current item. |
| Up Arrow | Toggle focus from the first item to the filter. Set focus to the item above the current item. |
| Shift + Up Arrow | Toggle the selection of the current item and move to the item above |
| Shift + Down Arrow | Toggle the selection of the current item and move to the item below |
| Space bar | Toggle the selection of the current item |
| Esc | Deselect all selected items. Set focus to the filter. |
| Equal Sign | Expand or collapse the current item |
| Return | Open the current item |
| Left Arrow | Show the Details sidebar |
| Right Arrow | Hide the Details sidebar |
| Fwd Del or Fn + Delete | Delete the current item |

Dashboard

| Shortcut | |
|----------------------|------------------------------------------------------|
| ⌘ + Return or Enter | Save widget |
| Control + Option + N | Open the Add widget menu |
| Alt + Shift + N | Create new dashboard |
| Shift + Left Arrow | View previous dashboard |
| Shift + Right Arrow | View next dashboard |
| Shift + Down Arrow | Open dashboards list |
| Left Arrow | Select the widget to the left of the current widget |
| Right Arrow | Select the widget to the right of the current widget |
| Down Arrow | Select the widget below the current widget |
| Up Arrow | Select the widget above the current widget |
| E | Toggle the menu for the selected widget |
| Esc | Deselect widget |
| Option + Shift + R | Refresh all widgets |

Quick Notes Widget

| Shortcut | |
|----------------------|------------------------------------------------------------------------------------|
| Option + Tab | Toggle preview. Use this shortcut in any Quick Notes widget on a dashboard. |
| Control + Option + T | |